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| **MEETING MINUTES** | | | |
| **Project Name** | BookZilla | | |
| **Meeting Name** | BookZilla Weekly Meeting | | |
| **Meeting Facilitator** | Alvin John Tolentino | | |
| **Meeting Details** | Oct. 22, 2023 (Sunday at 5PM) | | |
| **Meeting Invitees** | Quing-Vergel Rosete  Taiwo Akinwale  Alvin Tolentino | | |
| **Minutes: 30** | | | |
| **Topic** | | **Summary of Discussion/Decision** | |
| Update on progress on assigned files | | The meeting was mainly an update on how far along everyone was on the documents. We decided that coding will begin even if just a bit. | |
| **Action Items:** | | | |
| **Description of Action** | | **Assigned to** | **Date Required** |
| Update and finish up additional files | | Quing-Vergel Rosete  Taiwo Akinwale  Alvin Tolentino | Oct. 22, 2023 |
| Begin coding the main page | | Quing-Vergel Rosete  Taiwo Akinwale  Alvin Tolentino | Oct. 22, 2023 |